

# Sandy Ridge Baptist Church Funeral Checklist

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## What funeral home and cemetery will you use?

### Information the funeral home may need

- Full name Nickname (if applicable)
- Date of birth (county and state)
- Social Security #
- Mother's maiden name
- Father's full name
- Place of birth (for the deceased and the parents)
- Occupation, Resume or professional/career information (obituary)
- Name of Siblings and Extended Relatives
- Address of the deceased
- Proof of military service (if applicable) (DD 214)
- Out of town newspapers for obituaries

### Decisions you will make

- What casket (or cremation container) will you use?
- How many death certificates you will need?
- How many limousines will you need or want?
- Use the funeral home for the viewing/service?
- Burial choice at the cemetery; burial container
- Headstone and inscription for the cemetery
- Do you want flowers or a memorial fund? Or both?
- Order Casket Spray and Family Pieces
- Will someone write a special obituary?
- Chairs/tables from funeral home?

### Thing to Bring to the Funeral Home Planning Meeting

- Clothes for the body, undergarments, socks, shoes, favorite suit/dress (and special jewelry)
- Up to 23 (or higher for a cost) pictures plus cover photo for a DVD that the funeral home puts together
- Life Insurance policy paperwork to pay for the funeral, checkbook, or a major credit card
- DD 214 (retirees are eligible for a full burial detail)

### Funeral Service Decisions

- What pastor will officiate?
- Where will the funeral be conducted?
- Who will attend the viewing (family/public)?
- Pictures/things displayed at the viewing?
- What favorite songs you want played or sung?
- What family members will speak (eulogy)?
- What special/favorite Bible verses?
- Who will serve as pallbearers and ushers?
- Items specifically communicated from obituary?
- Open or closed casket at the funeral?
- Will the military be involved?
- Will the service be videotaped? Webcast?
- Childcare during the services?

### At the Cemetery

- Choose the memorial (headstone/marker) type and inscription for the headstone marker
- Considerations, again, for the graveside service
- Sign the necessary papers for the burial permit
- Pay the cemetery

### Reception

- Who and how many will attend the reception?
- Does anyone eating have food allergies?
- Will highchairs be needed?